I/We, the undersigned, having entered into a contract of sale of real estate for the property known as
…………………………………………………………………………………………………………………………………
(Address of property)
wish to vary the contract as follows:

☐ Change of settlement date

I/We wish to change the settlement date from ………………………...... to ……………………………
I/We understand that upon acceptance by the other party, this variation will be binding upon both parties.

☐ Change of name (NOT to be used for the purposes of substituting a party to the contract)

The name of
…………………………………………………………………………………………………………………………
(Name as it appears in the contract)
is incomplete, misspelt or otherwise incorrect. I/We wish to amend this person’s name to
…………………………………………………………………………………………………………………………
(Name as it should appear in the contract)

☐ Other variation

I/We wish to make the following variation to the contract:
…………………………………………………………………………………………………………………………
…………………………………………………………………………………………………………………………
…………………………………………………………………………………………………………………………
…………………………………………………………………………………………………………………………
I/We understand that upon acceptance by the other party, this variation will be binding upon both parties.

I/We as Vendor/Purchaser agree to pay the cost of $220 for dealing with the Variation to Contract.

This Variation to Contract is submitted by:

…………………………………………………………………………………………………………………………
Vendor/Purchaser

(Full name(s) of party submitting the variation in block letters)

Signature(s) …………………………... …………………………... Date: ..…/..…/…..

This Variation to Contract is accepted by:

…………………………………………………………………………………………………………………………
Vendor/Purchaser

(Full name(s) of party accepting the variation in block letters)

Signature(s) …………………………... …………………………... Date: ..…/..…/…..