

COUNTING DOWN TO MOVING DAY

8 to 5 Weeks to Moving Day

- Set a firm day for moving.
- Check availability of removalists, and obtain quotes.
- Start running down supplies of frozen/perishable foods.
- Check that larger appliances and furniture will fit into your new home.
- Keep a list of incoming mail, and notify change of address for any subscriptions.
- Advise friends and relatives that you are moving.
- Prepare an inventory of everything, and store it with your valuables.
- Plan how and when to pack your belongings.
- Begin collecting large, sturdy cardboard boxes for packing.
- Advise your children's school/kindergarten of your impending move and decide on a new school/kindergarten.

4 Weeks To Go

- Collect your family's dental and medical records, letters of introduction and children's school records.
- Transfer child allowance benefits.
- If renting, advise your current landlord.

3 Weeks To Go

- Advise your accountant, insurance companies, clubs etc.
- Start packing and labelling boxes with contents and intended location in your new home.

2 Weeks To Go

- Ask friends and relatives to help on moving day.
- If moving a long distance, have your car serviced.
- Advise your bank(s) and credit card providers.

7 Days To Go

- Notify Australia Post regarding the re-direction of your mail.
- Arrange Electoral Roll transfer.
- Advise the Taxation Office.
- **6 Days To Go**
- Advise VicRoads (Licence, Registration etc.).
- Organise final accounts for gas, water, electricity etc.
- Ensure continuity of these services at your new address.

5 Days To Go

- Contact telephone company regarding disconnection and connection at your new address. Confirm new telephone number and date of connection.
- List essential items you will need on moving day.
- Confirm removalist booking.

4 Days To Go

- Collect any items outstanding, e.g. lay-bys, dry-cleaning, shoe repairs etc.
- Return library books, videos etc.

3 Days To Go

- Return anything borrowed from neighbours, friends etc.
- Cancel bread/paper/milk deliveries.

2 Days To Go

- Cancel local arrangements (e.g. lawnmowing).
- Check with manufacturers whether your washing machine and refrigerator need bolting down for removal and travelling.
- Clean out medicine cabinet.
- Empty rubbish bins.
- Do a final clear-out of garage.
- Bolt down turntable of record player (if you were born before 1970 you may still have one!).
- Get rid of inflammables (dispose of responsibly, or give to neighbours). Drain lawnmower and other petrol powered tools.
- Wash and dry and laundry.
- Take down curtains, blinds etc. unless they are to stay.
- Prepare any items requiring dismantling which are being moved (e.g. trampoline, garden furniture etc.).

1 Day To Go

- Place things you want packed together in separate groups (e.g. linen, toiletries etc.).
- Make sure gas, electricity and water meters have been read.
- Dismantle TV aerial, if taking it.
- Defrost fridge and freezer and remove food. Wash out interior.
- If moving a long distance, have your pet picked up.

The Big Day!

- By now you should be quite organised.
- Consider carrying with you the essential things you will need when you first arrive.
- Carry all valuables and important papers with you.
- Tighten all taps.
- Turn off water heater (check instructions first).
- Check gas, electric switches and lights.
- Lock doors and windows.
- Check that nothing has been left behind.